

Suffolk County Wildlife Site review procedure

Frequently Asked Questions

Q1 Why do you think a CWS needs reviewing by the Suffolk CWS Panel?

A1 Appropriate reasons need to be provided e.g. the mapped boundary does not appear to reflect what is on the ground, the parish has been incorrectly assigned or all of the site has undergone significant change.

It should be noted that although a CWS has changed, it may still retain significant wildlife value and meet [Suffolk CWS criteria](#). This may be different to the original reasons for designation.

Q2 What information is required to enable the Suffolk CWS Panel review a CWS?

A2 This will depend on the reason for review e.g. if you think a CWS has been assigned to the wrong parish, an email to SBRC (Ben) may be sufficient. However more complex reasons e.g. incorrect mapped boundary or significant changes, will need to be backed up with detailed maps and biological information which is best provided on the [CWS site survey form](#). NB This is currently only available in pdf format as it needs to be printed off to be signed. However photos related to a survey form can be uploaded to flickr and added to the [SBRC group](#). Please complete the form to reflect that it is an existing CWS to be review and clearly mark the top of the form with "Review request".

The Suffolk CWS Panel cannot make use of or assess survey data collected without landowner's permission or is not recognised as being in the public domain. In line with the Data Protection Act, landowner details will not be divulged. Please note that an area of land open to the public does not imply permission to survey.

In order for the Suffolk CWS Panel to notify the landowner of any change, it is always useful to included their details if known.

If you wish to request a map, on which to draw a more accurate boundary please contact SBRC: Ben.Heather@suffolk.gov.uk or phone 01473 433571.

Q3 When will I know the decision of the Suffolk CWS Panel?

A7 There is no set timetable for CWS review as it depends on several factors. Further survey information may be required (if this is the case, the CWS Panel will contact you) or the CWS Panel may need to make a site visit which may mean waiting for the optimal survey season.