Suffolk County Wildlife Sites: Designation Procedure

For a site to become a County Wildlife Site (CWS) it must be assessed by the CWS panel and meet the CWS criteria The procedure is set out below.

Surveyor gains landowner's permission to survey a site, ensuring the landowner knows that the survey data will be submitted to SBIS and the CWS panel. Or the surveyor provides evidence that the survey data submitted is in the public domain. Surveyor completes a Site Survey form, which has guidance on the information the panel requires and how to demonstrate that the site meets CWS criteria Returned to surveyor with guidance Completed form is sent to on additional information required SBIS for record inputting Inadequate information Information circulated to panel to assess against criteria for assessment against criteria Site assessed against criteria by CWS panel Meets Needs a CWS **Does not** panel site visit meet criteria criteria **Designated a CWS** Further guidance Landowner, surveyor and planning authority notified on this procedure and completing the survey form are available the FAQs Included in annual updates

May 2022

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